

TERMS OF REFERENCE

Installation and Commissioning of Structured Cabling Systems of 8 OSG Locations: A total of 240 Nodes

Background:

The Office of the Solicitor General is seeking to relocate eight (8) division offices to a new building and needs to provide data and network facilities for its IT equipment. This project will provide new network cabling to the relocated divisions and will provide interconnection between offices.

Project Scope

The winning service provider should complete all installation/networking cables included in the terms of reference. The winning service provider will shoulder the rest of the materials, including fiber optic cables, UTP cables, patch panels, PVC pipes, etc.

The Approved Budget for this Contract (ABC) is Three Million and Six Hundred Thousand Pesos (PHP 3,600,000.00).

1. The bidder must have completed, within the last two (2) years from the date of submission and receipt of at least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC; or the prospective bidder should have completed at least two (2) similar contracts, and the aggregate contract amounts should be equivalent to at least fifty percent (50%) of the ABC, and the largest of these similar contracts must be equivalent to at least half of the fifty percent (50%) of the ABC as required.
2. The bidder shall submit a valid and current Certificate of Dealership/Resellers of the product being offered
3. The bidder shall have at least one (1) Certified Installer.

Installation and Commissioning of Structured Cabling Systems of 8 OSG Locations: A total of 240 Nodes

Technical Specifications:

ITEM	QTY	UNIT COST	TOTAL
Installation and Commissioning of Structured Cabling Systems of 8 OSG Locations: A total of 240 Nodes	1 Lot	3,600,000.00	3,600,000.00
SUBTOTAL			₱ 3,600,000.00

I. Scope of Works

Item No.	Item/Work Description
I	Per Division: 30 DATA NODES each for a total of 240 Nodes
	Notes:
	a. Existing Rack for Network Switch, Patch Panel, and Cable Manager shall be reused
	b. Uplink Cable and a network cable for Access Point will use Cat. 6 UTP cable, including cabling components such as Information Outlets, Patch Panels, and Patch Cords
	c. Network cable for the workstations, VOIP phones, and network printers will use Cat. 6 UTP cable, including cabling components such as Information Outlets, Patch Panels, and Patch Cords
1	Roughing-ins/layout of new LAN cable raceway using aluminum split tubes and PVC pipes from the existing Rack location to the designated workstations and access point location, including aluminum split tubes/PVC pipe support, boxes, and fittings

2	Layout 27 runs of new LAN cable using Cat. 6 UTP cable to the designated location of workstations, including IP Phones and network printers
3	Layout 3 runs of new LAN cable for uplink and backup (2) and Access Point (1) using Cat. 6 UTP cable
4	Supply/install new 48-ports Patch Panel inside the existing Rack for workstations, VOIP phones, network printers, Access Points, and Uplink.
5	Supply/install new 3 x Cat. 6 Information Outlets for Access Point and Uplink
6	Supply/install new 27 x Cat. 6 Information Outlets for workstations, including IP Phones and network printers
7	Supply/install new cable managers (2U)
8	Supply/install new 27 x Face Plates (2-ports for workstations w/ IP Phones; 1-port for network printers & workstations w/o IP phones)
9	Supply/install 3 x Cat. 6 Patch Cords (7 ft) for uplink and Access Point
10	Supply/install new 27 x Cat. 6 Patch Cords (5 ft) for workstations, VOIP phones, and network printer (Data Cabinet)
11	Supply/install new 27 x Cat. 6 Patch Cords (7 ft) for workstations, VOIP phones, and network printers
12	Fluke cable testing, Termination, tagging, and commissioning
13	Engineering & Documentation, including submission of the as-built plan

NOTES:

1. All work to take place Monday - Friday, 8am - 5pm. Weekend or after office-hours work must be coordinated with OSG in advance.
2. The Contractor is responsible for applying for all the necessary permits.
3. The Contractor must have the appropriate licenses for working from heights and use ladders and harnesses relevant to the working height.
4. The Contractor should wear personal protective equipment, including safety glasses, gloves, hard hat, etc.
5. Delivery Period: **90 days** from receipt of Notice to Proceed (NTP).

5. The Contractor is to clean the site daily, and all materials must be stored neatly in the storage area. All debris, excess materials, etc., must be picked up and the area cleaned up at the end of each day.

TECHNICAL WORKING GROUP:

**SSS MARICAR G. TOLENTINO-
MENDOZA**

TWG - Member

Hearing in Court
SSII OMART. GABRIELES

TWG - Member

Hearing in Court
SSII JOSEPH RYAN C. ABALOS

TWG - Member

SSII PANTAS M. DE LEON

TWG - Member

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ASII MARIVI A. TUMAMBING

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CAO JESSICA L. CASTRO

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SAO JOY Y. CHUA

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**ITO III JAYVIE NEIL MALICK S.
MALICDEM**

TWG - Member

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ITO II CEDRIC S. DELA CRUZ

TWG - Member

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**COMPRO III AUGUSTUS MARK B.
DICHOSO**

TWG - Member

[Signature]
DIR IV EDUARDO ALEJANDRO O. SANTOS

TWG - Chairperson